

PLEASE RETURN THIS FORM BY THE DATE SHOWN BELOW TOGETHER WITH A PLAN INDICATING HEIGHT AND POSITION OF ITEMS ORDERED.
 ANY ORDER RECEIVED LATER THAN 7 WORKING DAYS PRIOR TO THE FIRST DAY OF THE BUILD-UP WILL BE SUBJECT TO A **20% SURCHARGE**.



Business Design Centre
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 Islington
 London N1 0QH

Contact:
 Projects Dept
 Tel: 020 7359 3535
 Fax: 020 7288 6442

SHELL SCHEME EXTRAS OCTANORM

Exhibitor Order Form

Return by:	17th August 2012
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Exhibition	The Remainder & Promotional Book Fair 2012		Stand	
Company name				
Company address				
Telephone no.		Fax no.		
Contact		Signature		

Complete the following if you wish to pay by credit/charge card.
 PLEASE DEBIT MY MASTERCARD/AMERICAN EXPRESS/VISA/SWITCH CARD NO.

Valid from:	Expiry date:	Issue NO:	Security Code:
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Name (of cardholder) BLOCK CAPS PLEASE		Issue no.	
Signature		Expiry date	
Address (of cardholder)			Postcode

ON HIRE:

Code	Description	Hire of fitting	Number required	Total
ST1	Flat Shelving per metre -300mm deep white melamine	30.00		
ST2	Sloping Shelving per metre -300mm deep white melamine	30.00		
ST3	1m x 1m Display boards (covered in grey Loop Nylon)	56.00		
ST4	1m x 2m Display boards (covered in grey Loop Nylon)	95.50		
ST5	Additional Octanorm upright	11.22		
ST6	Either 1m or 1/2m wide additional Octanorm panel	70.50		
ST7	Lockable door section	93.50		
ST8	3/4" floor flats for carpet/floorcovering (per m ²)	11.00		
ST9	Aluminium floor edging (per linear metre)	10.00		
ST10	White muslin ceiling (per m ²)	10.00		
ST11	Black muslin ceiling (per m ²)	10.00		
ST12	1m x 1m changing room including a white curtain	115.00		
ST13	Curtain drape (white)	40.00		
ST14	Night sheet per linear metre	17.00		
ST15	Chain pack (2no. chains & 2no. hooks) on outright sale	9.63		
ST17	Garment rail (1m sections)	30.50		
ST18	Octanorm panels painted to clients own colour, Dulux or Leyland (each)	65.20		
STO	Casement Ceiling (per m ²)	13.20		
STO	Double Door Section	187.00		

Sub Total

All credit card payments are subject to a 2.25% handling fee
 Environmental charge

£2.00

Unless stated all items are for hire only

VAT
TOTAL**

****Important note.**

Payment details should be accompanied with this order form for the full amount. During build-up periods, only cash, bank draft, personal cheques to the limit of the guarantee card or credit card payments will be accepted and such payments are subject to a **20% surcharge**. All cheques payable to "Business Design Centre Limited". A receipted VAT invoice.